



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
www.archives.gov

Sent Via Email. No Hard Copy to Follow.

October 29, 2018

Ms. Michelle Thomas
U.S. Department of Justice
Executive Office for United States Attorneys
950 Pennsylvania Avenue, NW
Washington, DC 20530
michelle.thomas@usdoj.gov

Dear Ms. Thomas:

The National Archives and Records Administration (NARA) received an allegation of unauthorized disposition of federal records from Mr. Joel Schwartz of the law firm Stinson, Leonard, Street. The allegation pertains to the firm's client Mr. Daniel Troya and his case USA v. Varela, et al., Case No. 9:06-cr-80171-BB (SDFL). The allegation is specific to records related to a review of Mr. Troya's mental health status and history by neuropsychiatrist, Ray Lopez, M.D., seemingly employed on behalf of the government. The records may potentially be covered by N1-118-10-007, B1i.

As required in 36 CFR 1230.14, Federal agencies must promptly report to NARA any unauthorized removal or destruction of records. In accordance with 36 CFR 1230.16(b), NARA requests that EOUSA respond within 30 calendar days to the allegation. If it is determined that an unauthorized disposition of records has occurred, the response should detail specific actions the EOUSA will take to address any failure to capture and preserve Federal records, and the steps the EOUSA will take to mitigate future risk. Please indicate in your response if any records lost can be re-created or duplicated from other sources.

Thank you for your cooperation. If you have any questions, please contact Dawn Sherman-Fells of the Records Management Oversight and Reporting Program at (301) 837-2083 or by email to dawn.sherman@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

CC: Jeanette Plante, Director

Office of Records Management Policy
Department of Justice
Jeanette.Plante@usdoj.gov



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
www.archives.gov

Sent Via Email. No Hard Copy to Follow.

May 9, 2019

Ms. Michelle Thomas
U.S. Department of Justice
Executive Office for United States Attorneys
950 Pennsylvania Avenue, NW
Washington, DC 20530
michelle.thomas@usdoj.gov

Dear Ms. Thomas:

The closure of the unauthorized disposition case pertaining to the loss of emails associated with Mr. Daniel Troya and his case, USA v. Varela, et al., Case No. 9:06-cr-80171-BB (SDFL), was dependent upon NARA's receipt of the May 2019 records management training agenda. This letter acknowledges NARA's receipt of your agency's upcoming records management training for records coordinators in all 94 U.S. Attorney's Offices. This training includes explaining the records retention requirements for electronic records, as well as how records coordinators should ensure staff within their individual USAOs comply with such requirements.

This case is considered closed.

Thank you for your attention to this matter.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

CC: Jeanette Plante, Director