



OFFICE *of* GOVERNMENT INFORMATION SERVICES

September 8, 2016 - Sent via email

[REDACTED]

Re: Case No. 201601047  
NG: KG

NATIONAL  
ARCHIVES  
*and* RECORDS  
ADMINISTRATION

Dear [REDACTED]

8601 ADELPHI ROAD  
OGIS  
COLLEGE PARK, MD  
20740-6001

This responds to your July 8, 2016 letter to the Office of Government Information Services (OGIS), which we received via email. Your request for assistance concerns your Freedom of Information Act (FOIA) request to the U.S. Department of Justice (DOJ), Federal Bureau of Prisons (BOP).

web: [www.ogis.archives.gov](http://www.ogis.archives.gov)  
e-mail: [ogis@nara.gov](mailto:ogis@nara.gov)  
phone: 202-741-5770  
toll-free: 1-877-684-6448  
fax: 202-741-5769

Congress created OGIS to complement existing FOIA practice and procedure and we strive to work in conjunction with the existing request and appeal process. OGIS's goal, whenever practical, is to allow the requester to exhaust his or her remedies within the agency, including the appeal process. OGIS has no investigatory or enforcement power, nor can we compel an agency to process a particular request before others. OGIS serves as the Federal FOIA Ombudsman and our jurisdiction is limited to assisting with the FOIA process.

OGIS provides mediation services to resolve disputes between FOIA requesters and Federal agencies. After opening a case, OGIS gathers information from the requester and the agency to learn more about the nature of the dispute. This process helps us gather necessary background information, assess whether the issues are appropriate for mediation, and determine the willingness of the parties to engage in our services. As part of our information gathering, OGIS carefully reviewed your submission of information.



You asked OGIS to assist with a request you submitted to BOP on [REDACTED]. OGIS contacted BOP to discuss your request. BOP informed OGIS the agency issued a response to you on [REDACTED], which you should receive in the next seven business days. BOP provided appeal rights in their response, should you dispute the agency's determination.

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The appeal is an important part of the FOIA administrative process. By filing an appeal, you preserve your administrative rights and give the agency a chance to carefully review and reconsider every part of a request and the agency's decision. You have 90 days from the date of the agency's letter to appeal the determination.

At this time, there is no further assistance that OGIS can offer and we will close your case.

Sincerely,

/s/

NIKKI GRAMIAN  
Acting Director

cc: Darnell Stroble, FOIA Public Liaison, Federal Bureau of Prisons

We appreciate your feedback. Please visit <https://www.surveymonkey.com/s/OGIS> to take a brief anonymous survey on the service you received from OGIS.