



# CATALOG

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## Catalog Newsletter 101

In the last few months we've had many new subscribers to our newsletter. Welcome! Every other week we use this newsletter to share historical records from NARA's holdings, demonstrate Catalog functionality, and provide ways to volunteer as a Citizen Archivist to enhance the records in the National Archives Catalog.

New to our [Citizen Archivist program](#)? Join us!




World War II Posters, 1942-1945, "I've Found the Job." [National Archives Identifier 513613](#)

We have many volunteer opportunities to transcribe and tag historical records. This work can be done online from any computer, anywhere, at any time. You can do as little or as much as you want. Everything helps!

If you are new to transcribing, take a look at our [Register and Get Started](#) page to sign up for an account, and we also recommend visiting our [Resources page](#) on our dashboard. This page contains step-by-step instructions, as well as video tutorials and guides to walk you through the process.

## Resources




Whether you are new to the Citizen Archivist program, or looking for ways to become more involved, this resource page is designed to provide helpful information, tips and tricks, instructional videos and more.

Learn how to [register and get started](#).

Need help with your Catalog user account? Contact us at [catalog@nara.gov](mailto:catalog@nara.gov)


### How-to Guides

Get started, find information, and step-by-step instructions with these downloadable PDFs.




#### Transcription Tips

Our Transcription Tips guide includes instructions and examples of documents to help you get started with transcription. A PDF version is available for download.




#### What Makes A Good Tag?

Tags enhance the National Archives search capabilities. Learn how you can improve access to records by adding tags.



#### Get Started Transcribing

Learn how to register for a Catalog account, find records to transcribe, and follow step-by-step instructions for transcribing records in the Catalog.



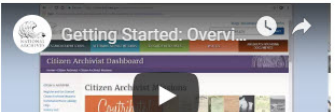
#### Tagging Game

Learn how to turn tagging in the National Archives Catalog into a game to list as many keywords (Tags) that describe or identify items in the image. This game can be played head-to-head or team-versus-team.

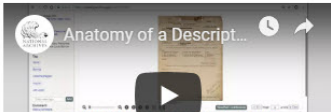
### Videos

These instructional videos will help you learn more about our Catalog, how to search, and getting started contributing.

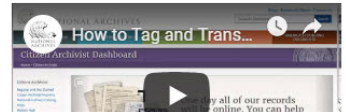
#### Getting Started: Overview of the Citizen Archivist Dashboard



#### Anatomy of a Description



#### How to Tag and Transcribe Records



Ready to get started?







Visit our [Citizen Archivist Missions](#) page anytime where we always have missions and individual records to work on. We update this page on a regular basis, so check back often to see what's new.

## Citizen Archivist Missions



Ready to start tagging and transcribing? We've curated these topical missions to help you jump in and contribute! Click on a topic that interests you, and it will bring you right to those historical records in our Catalog. Tagging and transcribing makes these records more accessible to everyone. New missions are added and updated regularly, so check back often to see what's new.

New to our Citizen Archivist program? Learn how to [register and get started](#).  
Already have an account? [Login here](#).

 <b>Project Chariot Files, 1958 - 1963</b> Project Chariot was a plan to use nuclear blasts to create a harbor at Cape Thompson, Alaska. Help us <b>transcribe</b> these large records.	 <b>Railroad Valuation Maps, ca. 1915 - ca. 1920</b> <b>Tag</b> geographic locations and landowner information within each map to make them searchable by name and location. The original maps were created between 1915 and 1920 by ICC and railroad employees who were tasked with inventorying most of the rail lines in the United States. The information within these maps was to be used to determine rates for transportation of freight via those rail lines.	 <b>Franklin D. Roosevelt Master Speech Files</b> <b>Transcribe</b> public statements, speeches and addresses delivered by Franklin D. Roosevelt during his lifetime. The speeches range from a 1898 school debate on the annexation of Hawaii while Roosevelt was a student at Groton School to the draft of the April 13, 1945 Jackson Day address that Roosevelt never delivered because of his death the day before.
 <b>US Fish and Wildlife Service Narrative Reports</b> <b>Transcribe</b> narrative reports	 <b>Closed Cases, 1943 - 1945</b> <b>Transcribe</b> Committee on Fair Employment Practice closed cases	 <b>Navy Courts Martial, 1900-1951</b> <b>Transcribe</b> this card index to Navy Courts Martial, which includes

Questions? Contact us directly at [citizenarchivist@nara.gov](mailto:citizenarchivist@nara.gov) We are happy to help answer specific questions as you begin to contribute.

We look forward to your contributions!

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## Newsletter Highlights

Whether you are a new or returning subscriber, you might be interested in some of our favorite newsletters from the past year. Here are some highlights that may be useful to your research:

### [U.S. Marine Corps Photographs](#)

More than 6,000 [digitized photographs](#) of U.S. Marine Corps activities in World War II and Korea were added to the Catalog this year. A large portion of this incredible series covers USMC presence in Korea, with additional images dating back to the

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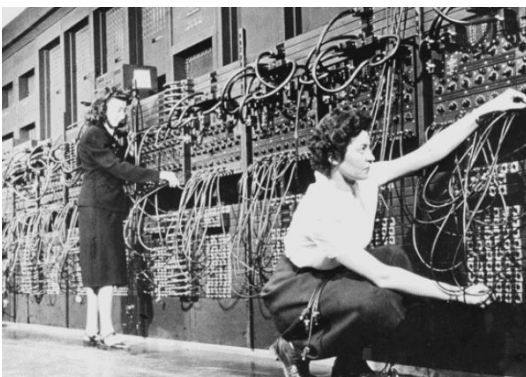


advent of photography and covering a wide variety of USMC activities.



## [Military Pension Files](#)

Did you know that military pension files may contain valuable details about family history? While military veterans who applied for benefits had to provide evidence of service, widows or dependents had to provide evidence of their relationship to soldiers. As a result, some military pension files in the National Archives contain very interesting, and sometimes surprising items.



## [Spotlight on Electronic Records](#)

Have you ever come across electronic records in the Catalog and wanted to understand more about them? What exactly are electronic records, what is available, how to research within them? This newsletter takes a closer look at



Questions or comments? Email us at [catalog@nara.gov](mailto:catalog@nara.gov).



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