



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

July 08, 2019

Mr. Tommy W. Lee  
Department of Defense  
United States Air Force  
Headquarters Air Force Records Office (SAF/CNZA)  
1800 Air Force Pentagon  
Washington, DC 20330-1800

Dear Mr. Lee:

The National Archives and Records Administration (NARA) received your letter of an unauthorized disposition at Brooks City Air Force Base on June 18, 2019. Your letter reported that in May 2009, the Air Force Research Lab's records custodians discovered that three boxes of research and development case files (Inclusive dates: September 1994-March 2004, June 2002 - November 2005, and September 2002 - February 2007) were missing while preparing for the shipment of the records to the Federal Records Center for storage. Efforts to locate the boxes have proved unsuccessful, and as a result, the Air Force has implemented a number of measures to mitigate similar risks in the future. Please note that per 36 CFR 1230.14, agencies must report these incidents promptly to NARA.

Based on the information that you provided, the reporting requirements of 36 CFR 1230.14(a) have been met. NARA is satisfied with the safeguards established and considers this matter closed. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government