



Office of the Chief
Records Officer for the
U.S. Government

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August 22, 2022

Marene Baker
U. S. Fish and Wildlife Service
Chief Records Officer
134 Union Blvd
Suite 500
Lakewood, CO 80228
marene_baker@fws.gov

Dear Marene Baker,

The National Archives and Records Administration (NARA) received the U.S. Fish and Wildlife Service (FWS) final report regarding the loss of real property records through interactions with the third-party shipping vendor, Federal Express (FedEx).

The report stated that on June 8, 2022, the Federal Records Center (FRC) in Chicago confirmed receipt of 26 of 27 boxes that were shipped to the FRC by FedEx from the FWS Region Three Realty Office in Bloomington, MN. The missing box consisted of one cubic feet of temporary records, specifically Real Property Files (PROP-100) that detail the donation and procurement of property by FWS. These files cover real property procurements between 2009 - 2021 and are scheduled under GRS 5.4, item 020, Real Property Ownership Records, DAA-GRS-2016-0011-0002.

Additionally, the report indicated that FWS' efforts to regain custody of the lost records were unsuccessful. However, most of the Real Property Files can be reconstructed from scanned copies of the records, and any certified copies of land transactional records that cannot be reproduced from the digital surrogates can be reconstructed from State and County records or records held in other field offices.

NARA understands that FWS has established and is implementing safeguards to prevent further loss of agency records. Based on the information provided FWS has satisfied the reporting requirements of 36 CFR 1230.14(a) and NARA considers this matter resolved.

Thank you for your cooperation. If you have any questions, please contact me at laurence.brewer@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence V. Brewer". The signature is written in a cursive style with a blue ink color.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

cc: David Alspach Department Records Officer Department of the Interior
david_alspach@ios.doi.gov