



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001
www.archives.gov

Sent Via Email. No Hard Copy to Follow.

August 20, 2020

Mr. David Alspach
Department of the Interior
Departmental Records Officer
MS 7145A
1849 C Street, NW
Washington, DC 20240
david_alspach@ios.doi.gov

Dear Mr. Alspach,


Thank you for your letter on August 12, 2020 notifying the National Archives Records Administration (NARA) of the potential lost or damaged records from the United States Fish and Wildlife Service (FWS).

Based on your preliminary assessment, on May 17, 2020, approximately 42 cubic feet of National Wildlife Refuge System (NWRS) records located in Lakewood, Colorado were damaged or lost due to a HVAC pipe break and flood in the building.

We understand that FWS Headquarters Records Management Program staff is investigating to determine exactly what records have been lost and will submit a full report to NARA within 60 calendar days of your letter. Please ensure your report is compliant with the reporting requirements in 36 CFR 1230.14.

Your attention to this matter is greatly appreciated.

Sincerely,

 for

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

CC: Marene Baker, Chief Records Officer
U.S. Fish and Wildlife Service