



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
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Sent Via Email. No Hard Copy to Follow.

August 5, 2020

Mr. David Alspach
Department of the Interior
Departmental Records Officer
MS 7145A
1849 C Street, NW
Washington, DC 20240
david_alspach@ios.doi.gov

Dear Mr. Alspach,

The National Archives Records Administration (NARA) was notified of a potential unauthorized disposition of records from the Bureau of Indian Affairs (BIA). The notification stated that, “The Department of the Interior (DOI), Office of the Special Trustee for American Indians (OST), received a report on July 14, 2020 of a potential loss of records, by the Bureau of Indian Affairs (BIA), Branch of Human Services located in Gallup, NM. The incident has subsequently been reported to the BIA Privacy Officer, Mr. Richard Gibbs. The BIA misplaced a file packet containing Personally Identifiable Information (PII) which included an individual’s account holder’s name, date of birth, Social Security number, Tribal number, Individual Indian Monies (IIM) account number, IIM account balance, and other identifying information. The individual was notified of the incident and the file package has been recreated.”

NARA requests that you investigate this potential unauthorized disposition of agency records and submit a report to NARA within 30 calendar days of the date of this letter. Please ensure your report is compliant with the reporting requirements in 36 CFR 1230.14.

Your attention to this matter is greatly appreciated.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

CC: Mary Beth Roberts
Office of the Special Trustee for American Indians
Records Officer